



**Policy:** 2470  
**Chapter:** Facilities Management  
**Rule:** Use of State Vehicles

**Effective:** 02/28/07  
**Replaces:** 2470  
**Dated:** 07/10/01

A.R.S.	A.C.A.	A.A.C.
'41-2804		

**Purpose:**

The Arizona Department of Juvenile Corrections (ADJC) shall provide state-owned vehicles to employees for use in the performance of their official duties. If there is not any appropriate state vehicle available, ADJC shall provide reimbursement to employees at a rate determined by the Arizona Department of Administration (ADOA) for use of their privately-owned vehicles.

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Michael D. Branham, Director

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**Procedure Index:**

**2470.01**                      **Use of State Vehicles**

**Form Index**

**2470.01A**                      **State Vehicle Use Agreement**  
**2470.01B**                      **Pre-Drive Walk-Around Inspection Report**  
**2470.01C**                      **Monthly Use of State Vehicle Duty Post/Domicile**  
**2470.01D**                      **Arizona Administrative Code, Fleet Management**

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